

LEE PUBLIC LIBRARY
MINUTES OF THE TRUSTEES MEETING

Date: February 10, 2010

Time: 4:45 pm

Held at the Library

Present: Cynthia Giguere-Unrein, Annie Gasowski, Bruce Larson, Katrinka Pellecchia, Lisa Morin

Minutes of last meeting: Accepted with revision

Finances/ Treasurer's Report: Treasurer's report was accepted. As of Feb. 10, the operating budget was \$7143.42; the balance in the non-lapsing account was \$850.24; and there is \$3640.66 in the Special Projects Fund. An overview of the first six months' inflows/outflows was also presented. Cynthia noted that since switching the telephone to Bay Ring Communications, the library's phone bills have been reduced more than half what we were paying.

Library Statistics: Usage continues to increase. In January, circulation was 3668, an increase of 147 from Jan '09; use of the public access computers was 213, an increase of 59; wireless usage was 53, an increase of 6. There were 92 checkouts of downloadable audio books – an increase of 32.

Old Business:

Warrant Article for the Library's Capital Reserve Fund. Bruce will present the warrant article at the 2010 Town Meeting, asking for \$60,000 to be put into the Library's Capital Reserve Fund – to demonstrate commitment from the voters that will enable fundraising measures such as identifying donors, exploring grant possibilities, etc.

Plan for CIP. Cynthia is working on a draft document; the trustees agreed to table discussion until after Town Meeting.

Library Video Fund. With the Movie Scene going out of business, there may be an increased demand for videos/DVDs. Cynthia suggested setting up a Library Video Fund – specifically for monetary donations to increase the library's collection.

TCC Update. Dennis Mires has submitted a draft proposal; there will be a public hearing on Tuesday, February 16 at 6:30 pm.

New Business:

Lee Town Crier Article. The trustees discussed what should be included – Katrinka will prepare a draft and e-mail it to the trustees and Lisa. The deadline is February 26.

March meeting date. The trustees will hold a work session on Wednesday, March 3 to go over the presentation of the warrant article and then have their regular meeting on March 10 before Town Meeting.

Other. The Friends of the Library will be working in collaboration with Durham and Madbury to present activities for the NH Big Read (*To Kill a Mockingbird*, which the Lee Library Book Club will be

discussing in March) and also the Marvelous Marionettes program during the school vacation. The FOL will be distributing library magnets during the Lee Fair to help publicize the library's hours.

Since Town Meeting begins at 6:30 this year, the trustees agreed to close the library at 6:30 so that Lisa and the staff can attend. Staff scheduled to work at that time can either come in early, or take a cut in pay.

The trustees approved Lisa's request to switch her vacation hours.

Adjourned at 6:00. The next scheduled regular meeting is the work session on Wed., March 3, 2010 at 4:45 pm.